

Information about Trinity Western University Conference Centre

(slightly modified from <<http://www.twu.ca/conferences/services.aspx>>)

Meals

Enjoy a variety of delicious meals in our dining facilities located in the Reimer Student Centre. Be sure to bring your meal wrist band with you to each meal. Our cafeteria is open for "cash sales" from 8:00 a.m. to 6:00 p.m. (weekdays), 8:30 a.m. to 6:00 p.m. (weekends)

Recreation

Take time to enjoy the natural beauty of our campus. Many guests enjoy a leisurely walk on the fitness trail that encircles the campus. If you wish to use our sports equipment, check with Conference Centre for times and availability.

Linen Exchange

We will enter your room between 9:00 a.m. and 3:00 p.m. to exchange towels every third day if your stay is six days or longer.

Internet hook-up

Every bedroom has a "live" phone (analog) jack for you to plug in your lap-top. Please dial "9" and then the local phone number for your Internet Provider. Alternatively you may pay \$10 for a wireless internet connection code when you check in.

Campus safety

To ensure your safety all residence buildings will be locked between the hours of 11:00 p.m. and 6:00 a.m. Campus Safety Personnel will be on duty twenty-four hours a day, seven days a week. In an emergency, if you need to contact Campus Safety, go to the nearest Pay Phone; pick up the receiver and press the button marked "Security". This will connect you directly to Campus Safety.

Parking

Parking Passes should be displayed on the dash of your car. If you have not received a parking pass from your Conference group, please contact your Conference organizer or drop by the Conference Centre Office in Fraser Hall for a Parking Pass. Note that bicycles are not allowed inside any buildings, including in your room.

Laundry

Coin-operated laundry machines are provided for your use on the main floor of Fraser Hall. The washing machine and dryer each require \$1.00 (a Loonie). Change is available from the change dispensers in the Reimer Student Centre.

Conference centre

The Conference Centre Office is located on the main floor of Fraser Hall. Office hours are Monday to Friday, 8:30 a.m. - 5:00 p.m. During business hours, to contact the office from an on-campus phone, dial local 2002. After business hours, please dial our pager 604-643-1493 and leave your cell number or assigned code. Our staff on duty will respond promptly.

Telephones

There are pay phones throughout the residence buildings that can be used for outgoing calls only. On-campus phones are located in the Douglas Hall Lobby, in the Fraser Hall Lobby, and the Reimer Student Centre Lobby. Any calls for Conference guests that come to the Conference Centre Office will be relayed to your Conference Group Leader.

Mail centre

The Mail Centre is located in Douglas Hall. Stamp booklets (both Canadian and U.S.) can be purchased there. The Mail Centre is open Monday through Friday, 9:00 a.m. - 5:00 p.m. Outgoing mail is picked up at 9:00 a.m. Monday through Friday at the mailbox outside Mattson Centre.

Vending machines

There are vending machines on the main floor of each residence building. Should a monetary loss occur, please notify the Conference Centre Office, Fraser Hall.

Check-out

Please remember to return to your Conference Group leaders any keys issued to you ...And remember to take all personal belongings with you.

Bus Service

TransLink has a bus stop on Glover Road at the campus entrance. More information available online (www.translink.bc.ca) or call 604-953-3333 for personal service

The "Airport Link", an airport shuttle, makes stops at the University. Arrangements must be in advance by reservation. Please call 604-594-3333.

Emergency Numbers:

Office Hours - 604-513-2002

After Hours - Pager 604-643-1493

(Please leave your phone number; a staff person will respond promptly.)

NOTES:

Smoking is NOT permitted in anywhere on campus. Drugs and alcohol are also prohibited on campus.